

Learning Management System Features/Specifications

Complete functionality, without 'busting' the budget...

Custom Branding: Create a seamless experience for your users.

- ✓ your logos and/or banner
- ✓ your color schemes
- ✓ your logo on certificates/transcripts/reports
- ✓ your words on welcome page, footer, helpful links – all managed by you

Configurable Features: Use just what you need

- ✓ Use as much or as little as you want of the features of the LMS
- ✓ Configure your preferences for notifications, reminders, low enrollment reports
- ✓ Use e-commerce or not
- ✓ Allow external registration, or keep it private
- ✓ Engage multilingual support for student/instructor experience
- ✓ Blended or individual course marketing/tracking

Catalog: Display Internal/External Courses

- ✓ Each course can be flagged as 'show' or 'don't show in catalog
- ✓ Mark courses internal or external, so only employees see internal offerings
- ✓ Displays all course types in one view (e-learning, ILT, blended, virtual)
- ✓ Searchable
- ✓ Organized by curriculums
- ✓ Supports internal/external course descriptions

Course Offerings

- ✓ Group your courses by curriculum, including elearning, instructor-led or virtual
- ✓ Create your own curriculum or learning path, combining elearning, instructor-led or a combination of both
- ✓ Host your content with us, or link out to 3rd party courseware
- ✓ Complement your proprietary courses with hundreds of available elearning titles

E-Commerce/Shopping Cart/Security

- ✓ If desired, allow users/clients the ability to purchase courses using basket/shopping cart
- ✓ Integrated with PayFlow Pro, but can easily integrate other carts
- ✓ Supports multiple payment methods
- ✓ Sends order confirmation/receipt to users
- ✓ Allows organization to generate revenue for existing courses, if desired

Multilingual

- ✓ Supports multiple languages for the student and instructor interfaces
- ✓ Includes notifications in user's local language

Certificates/Evaluations

- ✓ Supports multiple certificate templates, customized by you and available immediately to students through user interface, or via email sent by Administrator
- ✓ Create and customize your own evaluation forms within the LMS
- ✓ Evaluations available online to students, instructors and Administrators
- ✓ Detailed reporting available by course, by instructor, by client

Users: Student, Instructor, Manager, Registrar & Administrator

- ✓ Supports 5 different user types to meet your learning needs
- ✓ Assign users to clients to control access to specific courses
- ✓ Allows employees access to internal only courses for career development
- ✓ Managers can review and approve training requests – no more emails/forms
- ✓ Instructors can complete online rosters and review evaluation reports
- ✓ Easy access for all for transcripts, certificates, reports, exports
- ✓ Control access by feature per user type

Administration: Extensive administrator capabilities to manage all aspects of your learning programs:

- ✓ Manage Courses, Classes, Clients, Locations, Books, Vendors, People, Lists, Forms
- ✓ Report on Classes, Elearning, Transcripts, Schedules
- ✓ Manage System Notifications, Client Content
- ✓ Create courses and classes easily with flexible schedules, preferred instructors and books
- ✓ Manage training rooms with setup details and room sizes
- ✓ Automatically conducts dynamic conflict checking for resources and rooms
- ✓ Manage revenue and costs per event for budget tracking
- ✓ Manage logistics and create your own custom items to track
- ✓ Manage course attachments and easily distribute files to students
- ✓ Manage versions and CEU information for accredited courses
- ✓ Manage course descriptions internally, or link to 3rd party outlines
- ✓ Manage drop down lists throughout the LMS with 'Manage: Lists' feature

Import/Export/Reports

- ✓ Many standard reports to help manage and review your learning programs
- ✓ Export your data to Excel or Databases to analyze and chart your data
- ✓ Import/bulk load features for large enrollments and uploads
- ✓ Automated/scheduled reports to meet required reporting intervals for management
- ✓ Detailed transcripts for certification tracking and compliance

Notifications

- ✓ Automatic system notifications (course registration, reminders, waitlist, instructor schedules, client schedules, low enrollment, etc.)
- ✓ Template-based notifications– edit contents easily within LMS

Exams

- ✓ Integrated exam tool with multiple answer/multiple choice questions
- ✓ Ability to randomize questions for exam integrity
- ✓ Set your passing score, track completion status easily on reports/transcripts



Compliance: Track Learning Your Way

- ✓ Flexible tracking and reporting
- ✓ AICC compatible
- ✓ SCORM compatible
- ✓ Supports all types of learning

Integration

- ✓ Open architecture integrates easily with other applications
- ✓ Have integrated with SABA, Peoplesoft, Interwise, etc.

Tech Specs/Sys Requirements

- ✓ Completed web-based, hosted environment
- ✓ All you need is a browser to access the Internet (IE 6.0 and above)
- ✓ Supports user time zone settings